

Guide for Users of RIVIAM's Digital Immunisations Service

How to: Navigate the RIVIAM Homepage

18th August 2021 v0.1



1 Introduction

This guide explains how to Navigate around the RIVIAM Digital Care platform. It introduces the main areas of the platform and identifies the main functions that can be carried out.

For the best experience using the RIVIAM Digital Care platform, please use the latest versions of Chrome, Edge, Safari or Firefox.



2 User Home Page

2.1 Home page overview

Use the Home page in RIVIAM to find out information and use short cuts to help you perform your role.

This includes your:

- 1. Current work list shows the patient records that are locked to you.
- 2. Recently accessed referrals shows the patient records that you have recently visited.
- 3. RIVIAM News provides information about RIVIAM. Currently, there is no news configured on the test site.

S RIVIAM digital care	Home	Patients	Referrals	Contacts	Immunisations			NHS Confidential patient information Logged in as Kate Malinowski Virgin Care Immunisations Test	٥.	-0
RIVIAM news										
Conterence Room	La	Current v	vork list at you are working	on		Recently accessed referrals List of referrals you recently accessed				
		here are currently	no referrals assign	ed to you		Edward Thonpson	View			
						Edward Thonpson	View			
						Claudia Crane	View			
						Don Duck	View			
						Vuong Nguye	View			
						Henry Hive	View			
						India Island	View			
						Boris Bold	View			
						Ted Tile	View			
						Ted Tile	View			

Figure 1 - RIVIAM Digital Care Homepage

2.2 User details

In the top right of the page you'll see your name and your organization displayed, along with the NHS Confidential statement required by NHS Information Governance.



3 Patients Dashboard

3.1 Patients dashboard overview

The patient home page allows you to search or select your recent and most accessed patients. You can search by first name and surname or NHS number.

S RIVIAM digital care	Home	Patients	Referrals	Contacts	Immunisations				NHS (Logged in as Kate Malinowski \	onfidential patient information irgin Care Immunisations Test	٥,	Ð	
A Federated Search													
	Patient finder								Creato referral				
	715 0.0	Lname . Jane			Surname e.g. Dear			NHS number e.g. 9876543210	Q Search patients				
	Your recently selected patients							Your most accessed patients					
	You haven't selected any records recently. Find a patient above to get started.							William Narbett					
								Anne Bennett	View patient				
								Tim Jones	View patient				
								Thirza Town	View patient				
								Sophie Stevens	View patient				
								Olivia Oldfield	View patient				
								Leena Land	View patient				
								Vee vee	View patient				
								Tamsin Tarry	View patient				
								Sebastian Stone	View patient				

Figure 2 - RIVIAM patient dashboard overview

3.2 Patient single view

If you click on a patient, you will be taken to the single patient view. This page provides a way of managing all the information about a person across RIVIAM, including recent referrals.



Figure 3 - RIVIAM patient single view



4 Referral Dashboard

4.1 Pathway dashboard

RIVIAM's immunisation service is built on top of a successful and powerful workflow engine. When a consent is received, RIVIAM scores the consent and moves it into an appropriate workflow step. This might be a step that shows a consent needing clinical review, it's a duplicate or that a demographic check is required.

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· Deltored											_	
٠	•	Immunisati	ions DTP an	d Men ACW	r	A.	Patient na	una, istoral o 1946 rumbers Me	۹.			
A Current	1	0 Received today		73 In management	Ope	e1	73				0 Completed today	
		WARNING: C DTP:Men AC True: 18	Counts different WY Clinical Ac	tion KPIS 73 dvilles	vis 70	DTPMen ACt	VY Review Tar	sks		DTP/Men ACWY Completed		
		Clinical triag	e of consents			Duplicate cor	sent.			Ready		
		•	0	2	18	-	- 0 - 100	2	2	1 Tot		
		Clinical triage - in progress				Demographic check required				Parent declined consent		
		-	-	-	+ 54	-	- 1 - 1	10 0000	12 104	8 114		
						Demographic	check on-hold			Clinically declined by learn		
						1	0 Arter	a Gran	*	ž Tot		
										Given and emailed		
										8 104		
										Given but email failed		
VRIVIAM										0 Total		

Figure 4 - RIVIAM Referrals dashboard overview

Figure 4 is screen shot of a pathway for DTP and Men ACWY showing the different triage steps and queues. The pathway dashboard provides a simple clear way for clinicians and managers to see how much work is outstanding (e.g. clinical triage required) or if there are consents that are waiting a response.



5 Immunisations dashboard

The immunisations dashboard provides a summary of all open immunisations and provides a way to navigate to new functionality of schools and clinic schedules.

The dashboard shows the total number of consents received and a small graph of activity over the last 100 days. This is grouped by the type of immunisation programme (e.g. Flu, HPV or DTP) and year (e.g. 2018, 2019).



Figure 5 - RIVIAM Immunisations dashboard overview



6 Typical Usage of the various dashboards

For a typical Immunisations User, the Immunisations dashboard would be the main focus for clinicians and administrators. From here you can drill down into each immunization programme and beyond that into specific schools and then into individual patients.

If you want to try and find individuals, then you can do this through either the patients or referrals dashboard. The referrals dashboard can be used as a landing point for managing triage of patients across a number of areas.

The left hand navigation bar is useful to move between areas and functions without having to go all the way up to the top level

Sirona	Home Patients Referrals Immunisations	NHS Confidential patient information Logged in as Dave Parsons Sirona Immunisation Services
Referral Dashboards School Age Flu Vaccination 2021/22	Referral type: Consent Primary	Actions
🔊 King's Oak Academy	Green This referral is 0 days 0 hours old	Please assign a service line
Schedule clinics	Immunisations FLU	Referral Priority Please select a referral priority
1 People	Vicence days Working days	E Record an event
ParentTest2 ×	O days 0 hrs 29 days 2 hrs	
Er Referral details	Received Flu - Clinical triage Relationship check Now 26/7-2021 11:53.00 26-07-2021 11:53.32 24-06-2021 14:24:30	Progress to next step Reassign pathway
 Referral details Form Teatra 		
Mmmunisations	Flu - Clinical triage Relationship check Show All Timeline	Immunisations Summary
Documents	28-077-0221 Immunisation event	Immunisation title: School Age Flu Vaccination 2021/22
V RIVIAM	Lineational by: HI VIVAM Patienti Robote	School: King's Oak Academy
© 2013-2021. v.0.14		Duplicates:

Figure 6 - Using left hand navigation bar

In this example from a flu program, you can click on "Kings Oak Academy" to get back to a school level view, to be able to choose another patient record to view. Otherwise you would have to click on immunisations on the top menu bar, select the appropriate immunization programme, then the school.

From the left hand menu you can easily drill down deeper into this patient referral details or the immunization record for this current patient. Other User Guides will provide more detail on the options here.



7 You've completed the *How To: Navigate RIVIAM* Guide

Congratulations, you have completed the how to guide on navigate around the RIVIAM Digital Care platform